

January 16, 2017

Dear Members, Friends & Stakeholders,

RE: Cando Quebec Board of Director Election

I am writing to advise that there is a current absence on the Cando Board of Directors to represent Quebec.

Cando has grown and matured as an organization, and has become more relevant to the needs of Economic Development Officers (EDOs) in Canada. This can be seen in the continuous growth in membership over the past year, and in the increasing numbers of EDOs enrolling in Cando's Certified Aboriginal Economic Developer Process. Cando has evolved to better serve your needs and recognize the important contributions that you have made to Aboriginal economic development over the years.

The Cando Board attracts dedicated, strong-willed, committed and experienced EDOs who understand the benefits of volunteerism. Quebec's Board member will need to have the skills and abilities to effectively deal with the challenges of building on and strengthening the governance regime adopted over the past years, and to ensure that Quebec's concerns and the voice of EDOs continue to be reflected in the organization and its work. With this in mind, I am asking each and every **Full Cando member** in Quebec to give some serious consideration to representing your region on the Board for the next three years.

Included in this package are the Election Procedures that will be undertaken in Quebec, a Board Nomination form and a Membership Application form. The deadline to become a Cando member in order to be eligible to vote is **February 24, 2017. Please keep in mind that you must satisfy Cando's "Full member" category to nominate or be nominated to the Board of Directors.**

If any of you are interested in standing as a candidate in the upcoming election and would like more information, please feel free to contact myself at ray.wanuch@edo.ca or 1-800-463-9300.

In Spirit,



Ray Wanuch
Executive Director

CANDO QUEBEC BOARD of DIRECTOR

Cando is a dynamic National Aboriginal community economic development organization dedicated to “*Building capacity to strengthen Aboriginal economies*”. The foundation of the organization is the Economic Development Officers (EDOs) who work through a host of Aboriginal communities and organizations across Canada. This is the profession that is dedicated to the challenge of fostering community and economic growth for Aboriginal people. Given that mandate, Cando is currently looking for an enthusiastic Economic Development Officer to represent Quebec on its National Board of Directors. This is a position elected by the region’s Economic Development Officers (**Full Cando members**) to ensure that Quebec has a voice and a presence in the organization.

Quebec Election Process

Enclosed is a Cando membership application and nomination form.

Note: Only **Full Cando members** in the region can nominate and vote.
You have to be a Full member on or before February 24, 2017.

STEP 1 February 27, 2017 - Nominations for Quebec Director close.

Nomination Process:

- Fill out nomination form
- Provide a biography no longer than 200 words
- Include a head & shoulder color photograph with the nomination
- Cando must receive the nomination form, bio, and photo via mail/courier/fax or e-mail on or before the close of business on **February 27, 2017**. *Cando will verify the nomination forms.*

STEP 2 March 20, 2017 - Ballots issued. All Quebec Full Cando members will be issued a ballot showing the Board of Director candidates.

STEP 3 March 24, 2017 - Ballots closed. All voting must be completed and faxed/e-mailed to Cando by the 4:30 pm (Mountain Standard Time) on **March 24, 2017**.

STEP 4 Announcements - Ballots will be tabulated on **March 27, 2017** and a notice of the election results will be made available on the Cando web site and in the next issue of the *Cando Connect Magazine*. All candidates will be notified of the results of the election. **The Board position will take effect on March 27, 2017.**

Should you require additional information, please contact Ray Wanuch, Cando Executive Director at **1-800-463-9300** or **(780) 990-0303**.

Cando Background

Cando is a national non-profit organization that is Aboriginal-controlled, community-based and membership-driven. Cando's primary goal is to provide support to Economic Development Officers (EDOs) serving First Nations, Inuit and Métis. Cando is both a professional organization for EDOs and an advocate for the betterment of economic and social conditions for Aboriginal people.

Structure

Cando is directed by a National Board consisting of elected representatives from:

Yukon	Quebec	Saskatchewan
Northwest Territories	Alberta	Manitoba
Atlantic (two)	Ontario	Nunavut
British Columbia (two)		
National Student Board Member (elected annually)		

Board positions are elected on a rotational basis for 3-year terms. The Board annually selects from amongst its members, the Executive Committee, consisting of a President, Vice-President and a Secretary-Treasurer. **Board members are volunteers and receive no honoraria but are compensated for meeting expenses** such as mileage and/or airfare, meals, incidentals and other travel-related expenses.

Board Responsibilities

The Board sets the overall direction of Cando and oversees its affairs. Board members are expected to assume standard responsibilities, which include financial affairs, corporate planning, membership, fundraising, and regional presentations. In addition, Board Members contribute to the development of new projects or services for Cando and its members. The Cando Board of Directors utilizes a number of *Standing* and *Ad Hoc* Committees to ensure a community-based and membership-driven approach to initiatives. It is expected that Directors will voluntarily sit on one or several Cando Committees. Therefore, a time commitment for a Director is required which should include: up to 2 in-person Board meetings per year, regular conference call meetings, committee meeting(s) and the Conference & Annual General Meeting attendance. All Cando Directors must sign the "*Cando Codes - Governing Directors*".

Board Eligibility

To serve on the Cando Board you must be a Full Member of Cando and therefore employed with an Aboriginal organization or community and have the responsibility for community economic development. **You must be nominated by at least 1 (one) Full Cando member from your region and accept the nomination.**

Voting Eligibility

To vote for a Cando Board nominee, **you must be a Full Cando member.**

Election Procedures

DEADLINE

This form must be received by mail, fax at (780) 429-7487 or e-mail at skonoval@edo.ca at the Cando office on or before **February 27, 2017**.

Nomination Form

Nominations for the Cando
Quebec Board of Director



**Please complete all of the sections on this form before mailing or faxing to the Cando office. Should you have any questions, please contact Ray Wanuch or Svitlana Konoval at the numbers below.*

Rules for Nominations & Nominees

To serve on the Board of Directors, nominate someone for election, or vote, you must be a **Full Member** of Cando. To be eligible for Full Membership, you must be employed with an Aboriginal organization or community and have responsibility for economic development. If you are not a Full Member of Cando and you wish to nominate someone, or stand for election, you must join Cando before **February 24, 2017** by applying for membership.

**Please note, you must be nominated by at least 1 Full Cando member from your region and accept the nomination.*

Part 1 – NOMINATOR

I nominate _____ to stand for election to the Cando Board of Directors. I am currently a Full Member of Cando.

First & Last Name	Organization
Position	Address
City, Province, Postal Code	Email
Phone / Fax	Signature

Part 2 – CANDIDATE

I accept nomination to the Cando Board of Directors. I am currently a Full Member of Cando.

First & Last Name	Organization
Position	Address
City, Province, Postal Code	Email
Phone / Fax	Signature

- Attach biography (200 - 300 words).
- Mail, fax or e-mail your completed nomination form, biography and photo to Cando at address listed below.

Cando, 9635 - 45 Avenue, Edmonton, AB T6E 5Z8

Phone (780) 990-0303 • Toll Free 1-800-463-9300 • Fax (780) 429-7487 • E-mail: skonoval@edo.ca